

# Easy-Read Privacy Notice



## Who are we?

We are Young Enterprise, a charity helping and engaging with young people. For any data protection questions, you can contact us at [info@y-e.org.uk](mailto:info@y-e.org.uk). We collect your data to help us provide you the best service.



## What data do we collect?

Your personal information including your name, email address, telephone number, school or college name, job title, address or which YE programme you did and when. This is useful to us to provide our services.

## How do we use your information?



We use your personal data to help you:

- Participate our activities
- Sign up for our events or newsletters
- Participate in competitions, surveys, etc.

To know more about the information we process, please see here.

## Who provides data and when?



We collect your data:

- During the registration process for services, activities, events, surveys
- During your use of our service

The information we collect includes data shared by yourself and third parties.

## What is our lawful basis?

When processing your data, we will mostly rely on the lawful basis of **legitimate interest** for our activities and consent. For more information, read our main privacy notice here.

**\*Legitimate Interest** means a valid reason for us to process your information, for example, to help you engage with us as part of a programme.



## How long do we keep your data?

We keep your data for as long as we need to for our operational purposes or for legal reasons. After this time, personal data will be destroyed.



## Your rights are important.

You have the right to:

- Know what data we hold about you
- Correct anything that's wrong
- Request the deletion of your data
- Complain

For the full service user privacy notice, [click here](#).

