



Financial Education Forum

Member Information

The [Financial Education Forum](#) is a members only cross sector network that meets twice a year at a variety of venues in London.

The Financial Education Forum is a cross sector network run by Young Money (part of Young Enterprise - registered charity number 313697), which was set up in 2000 to provide a platform for organisations and individuals with an interest in financial education policy and programmes. Forum Members meet twice a year in order to share good practice and the latest news and developments in financial education for children and young people.

Forum Member Benefits

Forum Papers

Prior to each Forum Meeting, Young Money produces a set of Forum Papers. The Forum Papers contain updates from Young Money and Forum Members about recent developments in financial education, including policy and research updates, sharing good practice, and new resources for children and young people. Forum Members are all offered the opportunity to contribute an update for the Forum Papers, which are distributed to all members by email before each event. Full details of how to contribute to the papers will be provided with invitation emails.

Attending Events

Forum Meetings are held twice a year, usually in March and October (availability of venue permitting). Members receive invitations and agendas for the meetings in advance, by email. The programme for each meeting is varied and can range from education policy updates, to the latest research findings or information about new [Quality Marked](#) financial education resources. Most forum meetings will conclude with a Q&A session with the presenters from that meeting, giving attendees the opportunity to ask questions and discuss important issues raised. Each event also provides a networking opportunity for Members to connect with a wide range of individuals and organisations with a similar interest in the provision of high-quality financial education.

Presenting at Events

The agenda for each Forum Meeting is set by Young Money and will generally focus on a specific theme or a recent financial education development. Where appropriate and relevant, Members may be offered the opportunity to present at Forum events and participate in the Q&A panel at the end of the session. If you are interested in presenting at a Forum event, please email forum@y-m.org.uk.

Individuals and organisations can request to become a Financial Education Forum Member by emailing forum@y-m.org.uk.

Forum Hosting Requirements

The Financial Education Forum is not funded, and there is no membership fee. However, member organisations with access to appropriate facilities are asked to consider hosting a meeting from time to time. This is deemed a gift in kind donation to Young Money.

Hosting Benefits

Forum hosts are offered a 5 minute welcome speaking slot at the beginning of the Forum presentations, as well as a 15-20 minute presentation slot on the main agenda. The host organisation's name will also appear on all communications about the Forum event, including the Forum papers.

Forum Meeting Dates and Times

- Forum Meetings are generally held in March and October each year. While we prefer to avoid Mondays and Fridays, we are flexible as to the exact date of the events in order to suit the availability of the host's venue.
- Traditionally Forum Meetings have taken place between 12:30 and 3:30pm, with a networking lunch followed by the presentations. In order to provide more flexibility for host venues, we can now offer the following options:
 - o **10:00am-1:00pm:** Networking morning tea followed by presentations.
 - o **10:30am-1:30pm:** Presentations followed by networking lunch.
 - o **12:30pm-3:30pm:** Networking lunch followed by presentations.
 - o **2:30pm-5:30pm:** Networking afternoon tea followed by presentations (or presentations followed by a drinks reception).

Venue Requirements

- A large room with theatre-style seating for up to 100 attendees for the Forum Meeting.
- A lectern, microphone, and projector/screen (with the facility to control and display PowerPoint slides) for the presentations.
- A networking space, either within presentation room or a separate space.
- Young Money staff will require access to the venue an hour before the Forum start time.

Catering Requirements

- Forum hosts are asked to provide refreshments for all attendees, for up to an hour either before or after the meeting. Refreshments should cater for a range of dietary requirements.
- Exact catering requirements will be dependent on the timing of the event. We suggest tea/coffee and light refreshments are offered for morning and afternoon forums, or a light lunch for forum events that go over lunchtime.

Young Money will:

- Complete a site visit at least 8 weeks before the event
- Manage all invitations and RSVPs, and run the meeting on the day
- Provide attendee numbers and dietary requirements in advance of the meeting
- Provide the agenda and format for the meeting
- Provide all presentation slides to the venue in advance of the meeting
- Provide name badges, agendas, and the Forum Papers
- Staff a reception table, and comply with any venue specific security requirements for attendees

If you are able to host a Financial Education Forum meeting, or would like to discuss the hosting options in more detail, please contact Emma-Jayne Turner on emma-jayne.turner@y-e.org.uk.